

HAMPSHIRE COUNTY ASA MANAGEMENT MEETING

MONDAY 1st June, 2020. Online Meeting, 7PM

MINUTES

THOSE ATTENDING:

Janet Selley	Mike Lambert	Colette Kutty	Pam Mattos	George Adamson
Sue Barker	Peter Harris	Sue Dewar	Toby King	Spencer Farmer
Natalie Ford	John Tripp			

1. **Apologies** received from Jan Mattinson, Alan Alderman and Jenny Ball.

2. **Minutes** of meeting 2nd March, 2020- Accepted as an accurate record.

3. **Matters arising** from the last minutes –

- Natalie has tried to contact Southampton University regarding the coaching/teaching register, but there has been no response, likely owing to the coronavirus pandemic.
- £5k deposit to be paid to Mountbatten against future hire to enable maintenance work to commence – this has been put on hold as the facility has been closed during the lockdown.

4. **Executive Decisions** -

New County Website

The new website is up and running, built by Janet's son Chris, with assistance from members of the Committee. Mike gave thanks to Chris at the meeting. John, Janet and Natalie have access to upload and control material posted and contributions may be sent to them. Mike said there were three key objectives of having the site:

- To make announcements, including use of a scrolling banner
- A definitive source of information for all disciplines, which should contain content previously found in the handbook and documents such as our HCASA constitution.
- An archive for historical records, results, HCASA Committee documents, etc.

Mike asked if anybody had historical content which ought to be posted. He will be constructing a secure area for Committee minutes, accounts etc.

Janet mentioned that Water Polo rules were still required and some outstanding content for Disability from Sue. Natalie has informed all clubs about the new website, which may be reached through searching for either hampshireswimming.org or hampshireswimming.com. Janet suggested that all HCASA correspondence should carry a banner advertising the new website.

There followed a discussion about the County trophies for swimming. Mike said decisions needed to be made regarding which to keep and which to recycle in some way. It was not thought to be practical to refer back to the original donors. John, Janet, Peter and Mike will form a working group to form a strategy. Several separate lists of the trophies exist, but they do not necessarily align and a new reliable list will be compiled.

Constitution

George has spent much time reviewing and revising the HCASA constitution. It needs changes to some titles and dates, e.g. year end and the length of notice to be given for meetings and nominations.

HAMPSHIRE COUNTY ASA MANAGEMENT MEETING

MONDAY 1st June, 2020. Online Meeting, 7PM

MINUTES

Alan has requested updates to the Trustees' responsibilities. George will finish preparing and then a draft copy can be posted on the website for review. All clubs need to see it and it must be ratified by the Region. Graham has already seen it. Mike detailed two actions required:

- Copies to be sent to all parties concerned
- To call a Special Council Meeting, probably by Zoom and in early July, to ratify the new constitution. This was agreed.

There was discussion about the calling of the ACM and the function of a Special Council Meeting. Under the old system, the ACM would be called for June/July and from now on it will be March/April. The County management team can call an online meeting, if seen to be in the best interests of the County. Spencer asked about how a secret ballot might be conducted. George has been considering this and is looking into online voting. Mike suggested voting could be in advance of the meeting, where the options were known beforehand. Spencer suggested voting might be possible through Whatsapp to one contact, who would know the identity of all voters. Electronic voting will need to be permitted in the Constitution. George informed the meeting that a Special Council Meeting can be called to deliberate one item only.

President's Dinner

This is postponed until mid to late November, in the hope that the lockdown due to coronavirus will have eased by then. The same venue will be used and it is the intention to award the Jan Alderman and Napier Trophies during the event. The Jan Alderman Trophy is in Jersey and Mike suggested DHL were approached to courier it back. The Napier Trophy is in Southampton.

5. **Decisions by email** – several have been made and already circulated to the Committee. Sue Dewar commented how helpful it had been to receive the email.

6. Correspondence

Cancellation of Competitions – This had been circulated as soon as notification was received from Swim England. All National and Regional competitions have been cancelled for 2020. Clubs may be able to run L3/4 meets towards the end of the year, should the lifting of lockdown allow. Mike said that social distancing would make the running of competitions very difficult. In the event that competitions are permitted to take place, it will be possible for clubs already granted a L1/2 licence to downgrade their meet to L3. Toby said he had some relevant information about water polo to send to Janet for the website.

Coronavirus

It was suggested that if information is posted on the website, we are doing enough to circulate information received. Clubs need low level information to guide how they might approach running training whilst respecting social distancing. Natalie said pools are due to open 1st July, but rules for this period are not yet known. Mike doesn't think it will be possible for clubs to re-open then.

Toby has been involved in some national level talks and has heard of some different guidance likely to be published on 15th June. It included opening for pools on 4th July at the earliest. The criteria seemed to be rather different from what Mike has heard, but every pool is different and every club will have to make their own decisions.

HAMPSHIRE COUNTY ASA MANAGEMENT MEETING

MONDAY 1st June, 2020. Online Meeting, 7PM

MINUTES

7. Finance- ASA refunds

Peter reported that £4,400 in fees had been received from clubs. £29,000 has been paid back out to clubs as refunds. 33 Clubs had paid and 12 were outstanding. The Navy had rejected the offer of a refund and wished to donate their fees instead.

8. **Discipline Reports**- not requested for this meeting due to the lockdown. Could discipline reports please be sent to Pam before the meeting in future, even if an abridged version? These need to be archived with the rest of the minutes on the website in future.

9. **County Welfare** – The website is up-to-date

10. Any other business

Mike asked if it would be reasonable to issue a notice to clubs now, to say that no fees will be payable to HCASA for 2021. Peter pointed out that the levy is only £1 per swimmer and it allows him to track the numbers of swimmers in each club. He was hoping to repeat the fee for 2021. Mike commented that Swim England were planning to hold fees steady for 2021. He thinks it's the same for the Region. There is concern that some clubs will fail and Peter suggested a hardship fund might be created. Mike felt that there were insufficient funds available to save all clubs in trouble. Sue Dewar said that it is unknown how many swimmers may return to the sport after lockdown is lifted. Many may have lost the discipline required to commit to training. It was decided to delay the decision on HCASA fees, as it can be made later when the situation is better understood.

Spencer commented that clubs can apply to Swim England for a refund of fees or a portion of fees. Hart had received £1000. Mike said that if all clubs applied, Swim England would be unable to support all requests and there was no guarantee.

Email addresses for HCASA Committee – Mike will create email addresses for those with Committee positions.

Next meeting Monday 7th September, Venue TBC.