Hampshire County ASA
Swimming Championship Conditions 2027

Winchester Sport and Leisure Park, Bar End Road, Winchester

Conditions

1. GENERAL

1.1 The 2027 Hampshire County ASA (the "County") Swimming Championships will be held on:

16/17 January
6/7 February
27/28February

1.2 Backstroke ledges will be available. A secondary strobe will be provided where it is requested by the athlete at the time of entry.

1.3 These Championships shall be conducted in accordance with Swim England Laws and Technical Rules of Swimming, shall fully conform to the Swim England Guidance for Running Safe Events, and shall be licensed as a level 1 long course competition.

2. ELIGIBILITY FOR ENTRY

2.1 General

2.1.1 The Championships shall be open to eligible swimmers, as defined by Swim England, who, on the date of submission of entry, are Club Compete members of a club affiliated to Swim England, and registered with a club in Hampshire or the Channel Islands and who shall not have competed in the Championships of another County since 1 September 2026.

2.1.2 A swimmer must have been a Swim England registered member of the club in whose name they are entered at least 30 days prior to the closing date for entries of the Championships.

2.1.3 For all events a swimmer's age shall be determined as at the end of 31 December 2027.

2.1.4 The HCASA Management Committee may refuse an entry from a Club or a member of that Club, which, in their opinion, has not in the past fulfilled its obligations to the County Association, including all payment of fees relating to previous competitions.

2.1.5 Where a swimmer changes their club between the closing date of entries and 2 January 2027, they may request that their club is updated. Any such change will be made at the discretion of HCASA and must have the agreement of both their previous and new club. Where the club is changed the swimmer will not be eligible to swim in any team events for either team.

2.2 **Team Championships**

2.2.1 Team Championships shall be open to all clubs allocated to Hampshire County ASA.

2.2.2 A swimmer entered in the name of one club in individual or team events may not compete in the name of another club in the team events.

2.2.3 All clubs may enter a team into each team event.

2.2.4 A club may enter a second team in an event provide the members of the second team are at or close to the level suitable for swimming individually the county championship. If necessary, the promoter will apply check that at least 6 of the 8 swimmers in the combined squad for that event have a time on rankings that is faster than 110% of the 100m freestyle consideration time. The consideration time will be taken from 11y for 12/U; 13y for 14/U; 15y for 16/U; 16y for 17/U; 17y for 18/O.

2.2.5 Members shall swim for one team only.

2.2.6 All entries to team events must be submitted via the entry portal before the closing date. The swimmers for each team may be amended on the entry portal until 8:00pm on the Thursday before the relevant relay. After this time clubs must notify the tech team poolside of any changes to their teams.

2.2.7 A list of relay swimmers will be displayed poolside no later than 7:30am on the day of the relay. Clubs are expected to check this list and notify the tech team of any changes.

3. PROGRAMME OF EVENTS

3.1 Individual Events

Ages	**Events**
10/11 Years	Freestyle: 50m, 100m, 200m, 400m Backstroke: 50m, 100m, 200m Breaststroke: 50m, 100m, 200m Butterfly: 50m, 100m, 200m Ind Medley: 200m
12 Years 13 Years 14 Years 15 Years 16 Years 17 Years 18 Years & over	Freestyle: 50m, 100m, 200m, 400m, 800m, 1500m Backstroke: 50m, 100m, 200m Breaststroke: 50m, 100m, 200m Butterfly: 50m, 100m, 200m Ind Medley: 200m, 400m

3.2 Team Events

Open	Open/Male & Female	4x100m Freestyle & Medley Teams 4x200m Freestyle Team
16 Years & Under	Open/Male & Female	4x50m Freestyle & Medley Teams
14 Years & Under	Open/Male &	4x50m Freestyle & Medley Teams

	Female	
10-12 Years	Open/Male & Female	4x50m Freestyle & Medley Teams

3.3 Clubs may enter swimmers into team events for older groups (eg. A 12 year old may swim in the 14 years and under age group). Clubs are expected to do this only where it is necessary to complete a team at the old age group.

4. ENTRIES

4.1 The entry fees for this competition are

Individual events: £10 per event
Team events: £20 per event

4.2 Entries must be submitted via the online entry portal on the Meet Entries web site. A link to the entry system will be provided via the competition web page: https://hampshireswimming.com/speed-swimming/county-swimming-competitions/2027-county-swimming-championships

4.3 All clubs must familiarise themselves with the entry system including the submission of test entries well in advance of the closing date. Any issues with the entry system must be reported to the competition organisers as soon as they occur. The County will have no responsibility to resolve any issues with the entry system where they are initially reported less than one week before the closing date.

4.4 Clubs must submit files of entries in .SD3, .CL2 or .HY3 format. The event files for this competition will be available, in .EV3 and .HYV format, from the competition web site before the entry system is opened. Clubs may submit short course or long course times for each event. Times submitted must be actual times swum and recorded in rankings, not converted times.

4.5 All entries to this competition must be club entries, made by a designated club officer. Individual entries are not accepted. By submitting a club entry, the club accepts responsibility to conform to the conditions for the competition and to pay the appropriate entry fee.

4.6 All entries must be submitted before 20:00 on 17 December 2026.

4.7 Clubs may resubmit entry files to correct errors or to add/remove entries. Any such resubmission shall replace all previous entries from that club (other than entries for the para competition). Any such resubmissions must be received before the closing date for entries.

4.8 After the meet has been held , clubs will be invoiced by e-mail for the fees for accepted entries. Payment must be received within 7 days of the issue of the invoice. Where

payment is not received Hampshire County ASA may exclude that club from the remainder of the competition or future competitions

4.9 Late entries will not normally be accepted for this competition. If truly exceptional circumstances apply, then a late entry may be considered if a request is submitted in writing setting out why such a request should be granted. Any request will be considered in confidence. Problems with the entry system or swimmer illness will not be considered a valid reason.

4.10 For all individual events, Hampshire County ASA shall set automatic and consideration qualifying times. Both long and short course times shall be published. Entry times must have achieved on or after 2 March 2026.

4.11 All times must be set in competitions licenced at level 1, 2, 3 or 4. Times must appear on rankings at the time of submission. Hampshire County ASA will not adjust times where there are delays in submitting times to rankings from previous competitions. Clubs may amend entries up to closing date. Improved times after the closing date will not be accepted. First leg relay split times are NOT acceptable. Times set in Masters competitions and appearing in Masters Rankings are NOT acceptable.

4.12 Any invalid entry shall be rejected. Reasons for an entry to be deemed invalid include but are not limited to: name cannot be matched against the Swim England Membership System, incorrect entry time, incorrect sex, incorrect membership number. Clubs are responsible for correcting any errors in their entries which cause an entry to be rejected. All such corrections must be made by submitting a revised entry file on the portal before the closing date.

4.13 Clubs are responsible for creating a valid entry file and submitting it to the entry system. Hampshire County ASA will have no responsibility to resolve any issues caused by invalid entry files or where clubs are unable to generate an entry file.

4.14 The County shall determine the limit on the number of swimmers to be accepted for each event. The fastest entries for each event shall be accepted up to that limit, providing that the time is equal to or faster than the consideration qualifying time. The initial target number of swimmers for each event is as follows:

	Age 10/11	Age 12	Age 13	Age 14	Age 15	Age 16	Age 17	Age 18 and over
50m	16	24	24	24	24	18	15	15
100m	14	22	22	22	22	20	11	11
100m FLY	8	16	16	16	16	12	8	8
200m	14	22	22	22	22	14	9	9
200m FLY	8	14	14	14	14	12	8	8
400m	8	12	16	16	16	12	8	8
800m	No event	12	12	12	12	10	7	7
1500m	No event	12	12	12	12	10	7	7

4.15 Once all entries have been processed, the promoter may increase the number of swimmers to be accepted for any event, if time is available. This will be based on lane availability and may differ between events.

4.16 Where there are equal times for the last available place(s), neither (none) of the entries will be accepted (unless time permits all swimmers in that position across the whole competition to be accepted).

4.17 In the event that all places for a given age group in the 800m and 1500m are filled and a swimmer subsequently withdraws then the promoter, at their sole, discretion may invite another swimmer to fill any empty place. Any such invites will be prioritise the fastest swimmers although not necessarily in the same age group.

4.18 In the interests of safety and to ensure the smooth running of the Championships, or to comply with any changes to guidance for running safe events, the Promoter reserves the right to further restrict the number of entries in any event, in which case, the swimmers with the fastest submitted times shall take preference.

4.19 This is a long course competition. For the purposes of determining acceptance and seeding, submitted long course and converted short course files will be used. Short course times will be converted to long course using the Swim England conversion tables.

4.20 Refund of Fees. Once entries have been confirmed, entry fees may be refunded at the discretion of HCASA where the swimmer is unable to swim for any part of a weekend on medical grounds. Refunds will only be made where the swimmer is withdrawn from all future races for that weekend. To be eligible for a refund, the online withdrawal form must have been completed, and a form of proof of injury or illness (doctor's/medical certificate or similar) must be emailed within 7 days of the end of the affected weekend. Refunds may be requested before the close of withdrawals by completing the withdrawal form on the competition website and indicating medical grounds as the reason for withdrawal. Should a medical issue occur after the close of withdrawals refunds may be considered, requests for this must be made by completing the did not swim form on the website. The county may, if necessary, request further information

4.21 For team entries, clubs must declare the team members and order of swimmers. Declarations must be made using the portal and may be made at any time before the end of Thursday before the relevant session. Changes to the swimmers or order of swimmers must be submitted via the portal before the start of warm-up for the relevant session. The first 4 swimmers listed on the entry portal, at the start of warm-up, will be taken as the declared team.

4.22 All entries will be confirmed by e-mail at the time of submissions to the club representative who submitted the entry, and a list of accepted entries will be made available as soon as possible after the closing date. The list will first be sent to the club

representative who submitted the entries and then published on the competition web page 48 hours later.

4.23 After the closing date, only errors caused by the County may be corrected.

5. MEET PROCEDURE

5.1 General

5.1.1 There shall be separate events for males and females. The Female category is for birth sex females in accordance with Swim England's Transgender and Non-Binary Competition Policy. By entering the 'Female' category you confirm that the birth sex of the competitor is female. The 'Male/Open' category is for birth sex males and any other swimmer who is not eligible for the female category.

5.1.2 A withdrawal system will be in operation. Club representatives must withdraw swimmers who are not intending to swim in a heat no later than the start of warm-up for the session in which the event is scheduled. Withdrawals must be made using the link on the competition web site or the QR code available poolside. Notification of withdrawals by phone or e-mail will not be accepted. A fine of £10 will be levied in respect of each competitor, or reserve in the case of finals, who fails to withdraw and does not present themselves at the start of the event including a Final (except in the case of genuine illness or a proven emergency).

5.1.3 Withdrawals are final. Requests to reinstate a swimmer who has been withdrawn will not be accepted.

5.1.4 Meet queries can only be made by **Club open meet secretaries or coaches**. The meet organisers will not be able to reply to emails from individual parents.

5.2 Heats and Finals

5.2.1 Heats shall be held for all events.

5.2.2 Finals shall be held for all 50m and 100m events.

5.2.3 200m, 400m, 800m and 1500m events shall be decided on heat times and places (heat declared winner). Under exceptional circumstances, the promoter shall have the right to declare additional events to be heat declared winner.

5.2.4 Swimmers shall be seeded according to their entry time, slowest to fastest. The last 3 heats in all events with finals shall be cyclically seeded. Lanes for finals shall be spearheaded based on times recorded in heats.

5.2.5 For heat declared winner events, Hampshire County ASA may, at its discretion, seed the fastest swimmers in each age group to swim together in the last heats. Discretion will be based on ensuring the smooth running of the meet within overall timescales. Any decision to exercise this discretion will be published in advance.

5.2.6 In finals, the maximum number of places practicable shall be allocated. A maximum of four reserves shall be declared for each final.

5.2.7 If an additional swimmer is allowed to swim in a final (e.g. because of a successful protest or a foul by another swimmer) after finalists have been announced, and no other finalist withdraws, that final will be swum as two heats. The overall winner will be decided from the best times across both heats.

5.2.8 The names of finalists and reserves shall be announced as soon as practicable after completion of the heats. Announced finalists and reserves not intending to swim shall withdraw using the link available on the competition web page or the QR code available poolside.

5.2.9 All withdrawals from finals must be submitted no later than 5 minutes after the announcement of finalists from the last heat in the session of heats.

5.2.10 Swim-offs will be held where there are equal times for the 8th place in the final (50m and 100m events). The winner of the swim-off will be allocated a place in the final. The runner up(s) will become first reserve(s).

5.2.11 All finalists, including reserves, who have not withdrawn must present themselves to the marshals for the final in good time. Swimmers including reserves who do not present for the finals will be fined £10. Any finalist not presenting themselves to the marshals in good time may be replaced by a reserved. Once a finalist has been replaced lose their place in the final and may not swim.

5.2.12 If a finalist withdraws within the time allowed, the final shall be reseeded. Where a reserve is brought in after this period, the reserve shall occupy the vacant lane and there shall be no changes made to the allocation of other lanes.

5.2.13 A final may not start earlier than 15 minutes after all the swimmers involved have completed their heat swim for that event.

5.2.14 Where there are at least two finals with 4 or fewer swimmers those finals may be combined. Where there is a single final with 4 or fewer then the County may declare that event/age-group as a heat declared winner. Where this will happen it will be announced on the competition website at least 7 days before the relevant weekend.

5.3 Other

5.3.1 Time Trials will not be permitted during the Championships.

5.3.2 Swimmers are responsible for presenting themselves to the stewards in time for their race. There will be no call for missing competitors. If a swimmer does not present themself for a final, the highest ranked reserve who presents themself for the final shall swim in the vacant lane. For some or all events, swimmers may be instructed to report to the clerks of the course at the start.

5.3.3 Swimmers are advised not to wear personal headphones or earbuds in the marshalling area to ensure that they can hear instructions from marshals.

6. ACCESS TO POOLSIDE/SWIMMER SUPERVISION

6.1 Access to poolside is restricted to swimmers competing in the session and coaches, team managers and chaperones in possession of poolside passes, accredited officials and volunteers. Except for swimmers, everyone on poolside must wear a visible poolside pass, which will be available for purchase by coaches and team managers in advance of the competition. Volunteers', officials' and chaperones' poolside passes are complimentary. The process for purchasing poolside passes will be published on the competition web page.

6.2 All supervising coaches and team managers must abide by Swim England Wavepower policies and guidelines and shall have completed appropriate training in accordance with those policies and guidelines. Clubs must comply with Swim England supervision ratios. Hampshire County ASA recognises that the minimum supervision numbers may challenge small clubs. Several clubs may work together as a "virtual club" to ensure that there is sufficient supervision. Where clubs will operate as a "virtual club" they must notify the competition organisers in advance.

6.3 To manage space on poolside:

- swimmers are not allowed to carry a bag larger than a small draw string bag onto poolside
- coaches and team managers are allowed a single kit bag on poolside
- No folding chairs are permitted on poolside
- any loose kit, such as fins, rollers and slam balls are banned from poolside during competition
- Dry side space in the squash courts will be available to teams on the first 2 weekends of the competition.

6.4 Clubs must ensure that their swimmers are supervised at all times, including when warming up and waiting in their allocated place between events. Hampshire County ASA reserves the right to exclude swimmers from clubs which have not pre-purchased sufficient poolside passes.

6.5 Changing cubicles may only be used for getting changed. Swimmers are not allowed to base themselves in the changing rooms at any point.

6.6 Family cubicles are not to be used by swimmers during the competition.

6.7 Bags and any other personal items must not be left in cubicles. The County or the Pool Operators may remove unattended items from the changing cubicles.

6.8 Only individuals in possession of visible poolside pass (see 6.1) for that session and swimmers for that session are allowed on to the pool deck or in the changing area for that session.

6.9 Anyone who deliberately contravenes any health and safety, safeguarding requirement or any unacceptable behaviour policy issued by the County, or the pool operator may be expelled from poolside, may be asked to leave the leisure centre, may have their poolside pass removed and may be denied poolside passes for future events.

6.10 Clubs are responsible for ensuring they remove all rubbish from any area they are based poolside at the end of each day. A fine of up to £50 may be imposed where the pool operator needs to carry out additional work, beyond that reasonably expected, to tidy and/or clean the poolside.

6.11 Hot drinks and hot food are not permitted poolside or in the changing area. Any swimmer, coach, team manager or volunteer with a hot drink may be asked to leave poolside.

6.12 Anybody, including swimmers, who has any concerns about any welfare issue should raise the issue with the welfare officer on duty.

7. SPECTATORS/LIVE STREAMING

7.1 A limited number of spectators may be allowed in the spectator gallery. The number of spectators will be determined based on the operator and promoter's risk assessments and availability of volunteers to manage. Entrance will be by ticket purchased in advance. Full details of the number of spectators to be accepted and the procedures for purchasing tickets will be published on the competition web page.

7.2 No swimmer will be allowed in the spectator gallery during the session they compete in or any break following that session. Swimmers may be allowed in the balcony for any other session provided they hold a valid ticket.

7.3 The promoter may, at their sole discretion, waive rule 7.2 where they believe there is adequate space on the balcony.

8. PHOTOGRAPH & VIDEO

8.1 The County aims to provide a live video stream of this competition on the County YouTube channel. Full access details will be published on the competition web page in advance of the competition.

8.2 The County may approve an official photographer to take photographs within the poolhall or squash courts. NO other photographs are to be taken poolside by coaches, TMs or swimmers without the express written permission of the promoter. Where an official photographer is appointed detailed will be provided on the competition website at least 7 days before the start of the relevant weekend.

8.3 Photographs take by the official photographer may be used to promote the sport by the County, and/or made available for download and purchase.

8.4 My entering the competition or parents of swimmers under 18 years of age on the day of competition consent to the taking of photographs. Swimmers or parents of swimmers under 18 years may request that close up photographs or videos are not taken by completing the form on the competition website at least 7 days before the relevant weekend of the competition.

8.5 It is not practical or proportionate to exclude individual swimmers from wide-angle or more general images of the event.

8.6 Spectators may take photographs and video from the spectator gallery. Any such photographs and video are for private use only and may not be shared publicly. The use of long-range lenses on cameras is not permitted.

8.7 Photographs of swimmers may be taken outside the poolhall.

8.8 Mobile phones, cameras or any similar electronic device must not be used, held in the handin the changing area. This includes pointing cameras into the changing area. Anyone who deliberately contravenes this requirement may be expelled from the meet and may be denied poolside passes for future events.

8.9 Anybody who has any concerns regarding inappropriate or intrusive photograph should report the issue to any member of the event organising team, an official or the appointed welfare officer. Any concerns or suspicions about potentially criminal behaviour will be reported to the Police.

9. AWARDS

9.1 The first, second and third placed swimmers in each individual event and all members of teams placed first, second and third in each team event will be awarded medals.

9.2 There will be no presentations. Awards may be collected from the medals table shortly after the results of the event have been announced.

9.3 Medals must be collected by the competitor or their representative during the competition. Unclaimed medals will NOT be posted on after the competition.

9.4 In the event that it is not possible to produce the results of an event on the day then conditions 9.2 and 9.3 will not apply and arrangements will be made for the distribution of medals.

10. CHANGES TO THE MEET

10.1 In the event that the County is unable to secure enough volunteers to fill key roles then it may be necessary to run a paperless meet, cancel finals, reduce the schedule or cancel the meet. The County will provide as much notice as reasonably possible.

10.2 If the structure of the championships must be changed for any other reason, every effort will be made to take such a decision at least 5 days before the relevant weekend of the competition. Any change to the structure of the competition shall be published on the competition web site and communicated by e-mail to everyone who has submitted an entry.

10.3 In the event that a session of the championships is cancelled in advance of the day then the County will refund entry fees. The County will not accept responsibility for any other costs that entrants may have incurred. The County will provide as much notice as reasonably possible.

11. HEALTH AND SAFETY

11.1 Every individual participating in this competition in any capacity must conform to any specific health and safety requirements imposed by Swim England, Hampshire County ASA or the pool operators. Hampshire County ASA will use best endeavours to ensure these requirements will be published on the competition web site at least 3 days before the start of the competition.

11.2 The County a zero tolerance policy on negative behaviour at the competiton. Coaches, Team Managers and Chaperones are responsible for their swimmers at all times.

11.3 Disrestectful and poor attitude resulting in unacceptable behaviour will not be tolerated. All those on site, including competitors, parents, coaches and clubs are expected to behave in an appropriate manner., respectful of officials, volunteers, staff and others. The promoter holds the right to ask those behaving inappropriately to leave the event and/or meet if deemed necessary. Refunds will not be issued for dismissal from an event. The right to remove competitors and/or clubs from the meet is held by the promoter and senior team of officials. We ask that you remind your competitors of the above policy and remain vigilant throughout the meet. Please report any inappropriate behaviour to a member of the event team on site

12. DISPUTES/CHANGES TO CONDITIONS

12.1 Any dispute related to a matter not covered in these conditions shall be determined by the Promoter. Any individual who is not satisfied with such determination has the right to invoke Swim England Judicial processes.

12.2 If it is not possible to configure the pool for a long course competition, the competition shall run as a short course competition for impacted sessions.

12.3 Once the license has been granted for this competition, no changes to conditions are permitted without the explicit approval of the Swim England South East Region Licensing Panel.

SUPPLEMENTARY PARA SWIMMING CONDITIONS

13. GENERAL

13.1 The general conditions for the Hampshire County ASA Swimming Championships shall apply to the Para Swimming events except where they vary by any of the following conditions.

13.2 Events

13.2.1 The programme of multi-disability events will conform to guidelines provided by Swim England:

- 50m S1-S13
- 100m Freestyle S1-S14
- 200m Freestyle S1-S5, S14
- 400m Freestyle, S6-14
- 50m Backstroke S1-S5
- 100m Backstroke S1, S2 (male only), S6-S14
- 50m Butterfly S1- S7
- 100m Butterfly S8-S14
- 50m Breaststroke SB1-SB3
- 100m Breaststroke SB4-SB9, SB11-SB14
- 150m Individual Medley (without butterfly) SM1-SM4
- 100m and 200m Individual Medley SM5-SM14

13.3 Eligibility

13.3.1 All swimmers must have an authorised Para Swimming, British Swimming, INAS-FID or British Blind Sport classification, which is held on the British Swimming or Para Swimming classification database at the time of entry.

13.3.2 Qualifying standards shall apply, and all swimmers may qualify with either a Short Course (25m) or Long Course (50m) entry time. Entry times must have been achieved in the twelve months immediately preceding the closing date for the competition.

13.3.3 Entries for para swimmers must submitted by a club representative as individual entries on the portal . They should not not be included in club's main entry files. Any entry will completely replace any previous entry for that swimmer.

13.4 Swimmer Requirements

13.4.1 Any specific need of the swimmer that affects the operation of the meet must be requested before the closing date. This includes, but is not limited to, warm-up arrangements (eg. Needing a specific para lane for warm-up), seeding and access.

13.4.2 Any specific medical issues that may affect the swimmer whilst competing must be disclosed to the promoter in advance.

13.5 Competition Format

13.5.1 The competition format will be based on para swimmer inclusion within the able-bodied programme. Swimmers will be integrated on a time-banded basis in all events except for the 150m Individual Medley.

13.5.2 Para swimmers will also be placed in the age group competitions as appropriate and may swim in finals if they qualify. Para swimmers may enter events which are not included in the multi-classification programme, on the same basis as able-bodied swimmers. If entering able bodied events the classification and codes of exception do not apply

13.5.3 Placing shall be determined by the three swimmers who either achieve a time better than or is closest to the equivalent British Long Course record relevant to their own classification (using the version of the Para Swimming Points Calculator available from British Swimming on the day preceding the date of the competition). Times recorded in heats are used to determine placings.

13.5.4 The male and female SM1 - SM4 150m Individual Medley events may be combined, dependent upon the number of entries.

13.5.5 All events will be heat declared winners.

13.5.6 The competition shall be run under Swim England rules with exceptions as per the World Para Swimming (IPC) Rules and Regulations (January 2018).

13.6 Awards

13.6.1 The 1st, 2nd and 3rd place in each event on a multi-classification basis shall receive a medal. If there are less than 4 athletes in any event a minus one ruling is applied. If only one athlete is in an event a medal shall be awarded if they better their entry time.

13.6.2 Swims will also be placed within the able-bodied programme, and swimmers are eligible to received medals and compete in finals.

13.6.3 Results will be published when all swimmers have competed.

Promoter: Hampshire County ASA

Promoter's representative: Alison Oakley